

Name of tutor: Robert Chatwin

Course title: 10-week PEAP 4 Standard

Classroom Skills (based on observation)

Robert has good classroom skills and is clearly able to teach CELE preessional materials to undergraduate and postgraduate students in a very effective way. The observed lesson was very useful for the students, and enjoyable to observe. Aims were clearly stated and links made to previous lessons, to the controversy paper and to future courses. Instructions were given clearly, comprehension was checked and students were monitored as individuals and pairs/groups. Robert’s language was pitched at a very good level, his manner was firm but encouraging, and a congenial atmosphere was maintained. The students will have benefitted greatly from this lesson.

Administrative Skills

Robert performed all administrative tasks in a timely and appropriate manner, including keeping registers and work/LA records, arranging LAs, conducting oral assessments, providing feedback on submissions and assessments, and communicating issues to CCs.

Professionalism

Robert’s team work and organisational skills were very good. He showed great competence in dealing with materials, colleagues and students, problem solving, and responding to CCs’ requests. He was consistently accommodating and considerate.

	Above standard	To standard	Below standard
Classroom Skills	✓		
Administrative Skills	✓		
Professionalism	✓		

***Please note:** the ratings on the left are only for use within CELE. References given to external employees will be based only on the comments in the boxes above.*

Signed by:

Date: September 2018



Course Leader for Summer Preessional Programmes